

MINUTES

Magruder High School Athletic Booster club

Date | time 5/25/2017 7:00 PM | Meeting called to order by David Hernandez

In Attendance

Karl Heimbach, Silas Cheung, David Hernandez, Dameron Jones, Anu Schramm, Jackie Koehn, Amy Hernandez, Rhody Keith, Leslie Keith, Pam Gordimer, Doug Gordimer

Approval of Minutes

The minutes were read from the April meeting and approved.

Board

- David thanked all of the board members for their volunteer time this year. He reviewed our many accomplishments this year.
- David again encouraged the board to seek out individuals who may be interested in getting more involved with the boosters and/or becoming board members for the upcoming year.
- David was presented with the slate of nominees for board positions for the 2017-18 year: President, David Hernandez, VP, Jackie Koehn, Secretary, Jenny Crandall, Treasurer, Amy Hernandez, General Board Members: Dameron Jones, Maureen Bardizbanian, Cynthia Ro, Anu Schramm, Leslie Keith, Rhody Keith, Jacqui South. The board voted unanimously to approve this slate of nominees.
- David extended his appreciation to Jenni Hasemann and Pam and Doug Gordimer, who are resigning their positions at the end of this year, for their many volunteer years to the MHS students via the booster club. Both families have graduating seniors and will no longer have any students attending MHS.
- David and the board members thanked Karl for his many years as Athletic Director at MHS. He has been a true advocate for athletics at MHS. He welcomed Silas as the new Athletic Director and the board looks forward to continuing to support MHS athletics.
- David suggested we add a new rule to the bylaws regarding choosing vendors particularly when there could be a benefit to a board member. Dameron offered to draft these proposed changes for board review.

Budget

The current Profit and Loss and Balance Sheet was distributed by Amy Hernandez, Booster Treasurer, and reviewed by the board and members.

- Amy reviewed income/expenses in relation to budget.
- Amy reported updates on the individual team donations.

Athletic Director's Report

AD Karl Heimbach and Assistant AD Silas Cheung presented their report.

- Karl requested \$3000 for ongoing field maintenance. The board voted unanimously to approve this request.
- Karl reported that 9 final poster display cases have been delivered and he put in a work request to have them hung. We now have enough display cases for all our sports teams.
- Karl reported that overall the spring sports are complete and went well.

- Karl requested \$650 to purchase 5 additional boys lacrosse helmets for next year. The board voted unanimously to approve this purchase.
- Silas reported the private school track events held May 9th (middle school) and May 16th and 17th (high school) went well. Amy reported that concession sales from these events was \$835.
- Silas reported that the MHS Sports Hall of Fame will be this fall. Usually 7-8 people are inducted. Some type of fundraising event could be coordinated with this event. Silas will speak with the committee to see if they would be interested.
- Karl/Silas reported that one of MHS' PE teachers, Brett Goyne, participates in a program locally sponsored by Rismiller Law Group, Montgomery College and nationally by the Family Violence Prevention Fund. The program consists of 12 weekly lessons focusing on how to respect women and ending violence against women. Several sports teams in the county use this program. Magruder HS is the first to incorporate it into the classroom. Mr. Goyne has asked these organizations to donate funds they offer for completing these programs to our booster club. We received a check for \$2000.
- Karl/Silas requested funds for a piece of equipment for the weight room. This equipment will be available to all of our athletic teams as well as the entire student body. The equipment is a IronRange Elite Double Half Rack with Storage and Plate Storage. The cost is 3,809.20. The board voted unanimously to approve this purchase.
- Silas reported that during football season, cluster night will be September 8th and Homecoming will be October 13th.
- Karl thanked all the board members for supporting MHS athletics. Karl stated he has appreciated the support of parents during his 32 years at Magruder. Silas stated he is excited to start in his new role as AD and looks forward to our continued support.

Committee Reports

Committee reports

- **Membership:** No new memberships. Our membership dues totaled \$5840. Amy asked the board to review our membership types and promotions and share their ideas via email or at the next meeting.
- **Concession Stand:** Amy reported concession sales for the year are complete. She recommended the few cases of drinks and chips be donated to the senior class for their picnic in 2 weeks. The board voted unanimously to approve this donation. Reminder: We received a letter the MC Dept of HHS regarding a new requirement that we have food allergen awareness training effective 7/1/17. This can be done on-line. The cost is \$22 per person through Serve Safe. Our board members are encouraged to do training. Amy reported completing the training and achieved a Certificate of Completion provided by the National Restaurant Association that is good through 4/30/2020. Dameron continues to hold a food service license. We still have a few outstanding bills, but roughly concession sales for the year were \$33,000 (\$12,100 during football, \$3100 during soccer, \$5900 during basketball, \$8670 during 3 cheer events, \$2060 wrestling tournament, \$800 during Lacrosse) with expenses \$16,000 for a profit of \$17,000. Jenny Crandall sent an email suggesting we look into purchasing a George Foreman grill that we could cook hamburgers on when not using the gas grill—she saw this at another school. The board will consider this for next year (winter).
- **Fundraising:**

Modell's: Our Modell's Team Weeks fundraising made \$102 this year. The next Modell's Team Weeks coupon will run over the summer. Amy sends out weekly emails and posted the information on our web site.

Banner/Scoreboard ads: Our fundraising profit this year was \$9500. This was our first year with banners. Many of them had some wind damage. Next year we will order ones with wind slits or mesh as the ones we had to reorder were that type and held up better.

Restaurant "Spirit Nights": We had many different restaurant sponsors for the first and third Wednesday of the month for the entire school year. The Sponsors offered us 10-50% back in their sales. We had a profit

of \$1050. The school in general had so many other teams/organizations also doing restaurant nights, it was difficult to get good attendance at many of our events. After some discussion, the board decided to offer 2-3 nights next year and encourage attendance at those events.

Spirit Wear: We sold spirit wear on most Fridays during lunch as well as at sports events and really had an increase in overall sales this year. Our sales totaled over \$10,000. We have inventory to start off the year in the fall. A complete inventory needs to be done over the summer.

Communication: Our web site continues to be updated with information from all committees. Our weekly “Booster News This Week” was sent via mail to MHS news and our members every Monday. David continues to update our Facebook page.

Mulch: Our mulch sale was April 1st. We had a profit of \$4754. We had over double the number of student athlete volunteers this year—it took just over 3 hours to delivery 2400 bags of mulch. 100% of the profit was allocated directly back to the teams that participated. Teams with over 15 volunteers (6) will receive \$600, 5-10 volunteers (2) will receive \$200, and <5 volunteers (9) will receive \$50. Karl reserved April 7th for next year and blocked that date for sports events.

Student Athlete of the Week: Jackie and Dameron reported that the final students were selected. The committee ended the program the last week of April. All of the students have received their pins/certificates. They are considering other sponsors for next year.

- **Scholarships:** Last month, the board voted to give \$1000 for scholarships. The Committee (Anu, Jenny and Maureen) met in April. They sent an informative email with request for funds on April 30th. They requested a total of \$3000 and would select applicants that fulfilled the application criteria and divide the funds equally. 13 of our 14 board members responded to this request and all voted to approve this request. They selected 7 students. The guidance office was notified, their names appeared in the awards program and checks with letters were provided to Karl who gave out these scholarships last week at the awards presentation. Karl also presented the Chris Matthews Memorial Unsung Hero Soccer scholarship.

Announcements / New Items

None

Next Meeting

TBD; July, 2017

Motion to adjourn was made at 8:30 p.m. and was passed unanimously.