

Chromebook and Google Education Lakewood ES Scholar Expectations



General Information

- All students in Montgomery County Public Schools (MCPS) have a Google Education account.
- All Lakewood scholars will be provided with a Chromebook to use at school. Some scholars (at a family's request) may also be assigned a Chromebook for use at home. All Chromebooks remain the property of MCPS.
- Google Education accounts and Chromebooks are for MCPS EDUCATIONAL USE ONLY. This includes all apps, websites, email and more.
- All actions are subject to MCPS review and may be monitored, logged, and archived.

Chromebook Care & Scholar Responsibilities

- Scholars must *treat the device with care* and never handle it inappropriately or in a way that could cause possible damage or loss. If such damage or loss occurs, scholars and/or their families will be financially responsible for the damages to or the replacement of their Chromebook.
- Treating the Chromebook with care includes closing it carefully without shutting objects inside, carrying it closed with two hands, never leaving it on the floor, keeping it away from food or drinks, etc.
- Scholars must never leave their Chromebook in an unsecured location.
- Scholars may not remove or interfere with the serial number and other identification of the Chromebook.
- Scholars may not attempt to remove or change the physical structure of the Chromebook, including keys, trackpads, the screen cover, or plastic casing.
- Scholars may not attempt to install or run any operating system or extensions on the Chromebook other than MCPS approved extensions.
- Scholars may not deface Chromebooks with writing, carvings, stickers, etc.
- It is recommended Scholars log off and shut down Chromebooks at the end of the day.

Signing this form acknowledges that you agree to these guidelines and have discussed these expectations and responsibilities with your child.

Scholar name: _____ Homeroom teacher: _____

Scholar signature: _____ Parent signature: _____

*Costs include School Cash Online fees		SY27 Repair/ Replacement Cost *
Charger Replacement Fee	Charger replacement - Loss, damage, theft, or failure to return after unenrollment	\$30.00
Tier 1 Device Fee	Examples	\$60.00
	If your device is missing keys	
	If your device has its trackpad peeled up	
	If your device has a broken camera	
Tier 2 Device Fee	Examples	\$160.00
	If your device has moderate chassis/casing damage	
	If your device has moderate damage to the keyboard and/or trackpad	
	Combined Tier 1 damage	
Tier 3 Device Fee	Examples	\$225.00
	If your device has a damaged screen	
	If your device has a damaged mainboard	
	Combination of Tier 1, Tier 2, or Tier 3 damage	
Tier 4 Device Fee	Example	\$300.00
	Combination of Tier 1, Tier 2, and Tier 3 damage exceeding \$285	
	Replacement cost for a Lenovo 300e and 500e	
Chromebook Replacement Fee	Examples	\$494.25
	Device replacement due to fluid damage	
	Device replacement due to destruction (nefarious behavior)	
	Device replacement due to loss or theft	
	Device replacement - Failure to return after unenrollment	