

**MONTGOMERY COUNTY PUBLIC SCHOOLS**

*Expanding Opportunity and Unleashing Potential*

**Burnt Mills Elementary School**

415 Prelude Drive • Silver Spring, Maryland 20901 • Phone: 240-740-7320 • Fax: 301-593-1201

**Office of the Principal**

**Parent Newsletter Information**

Our school is fortunate to receive supplemental funding through Title I, a federal grant program for schools that serve communities with students who have high economic needs. The federal legislation that establishes Title I regulations is known as the *Every Student Succeeds Act of 2015* (ESSA). The ESSA requires Montgomery County Public Schools to inform you that you have the right to request information about the professional licensure qualifications of your child's teacher, long-term substitute teacher, or paraeducator (formerly titled instructional assistant).

If you wish to request licensure information about your child's teacher, paraeducator, or long-term substitute teacher, please submit a written request to the principal at your school. Your written inquiry may include information about the following qualifications:

- Degree status and subject area of licensure.
- State of Maryland licensure status, including conditional licensure status.
- Qualifications of paraeducators or long-term substitute teachers who may be working with your student.

Your request will be forwarded to Office of Human Resources and Development, and you will receive a written response from that office within thirty (30) business days.

Please contact the principal if you have any questions.

Sincerely,



Stacy A. Ashton, Ed.D.  
Principal

SAA:bac

Copy to:

Ms. Williams  
Ms. McAuliffe

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Nuestra escuela es afortunada en recibir fondos suplementarios a través de Título I, un programa federal que concede fondos para escuelas que sirven a comunidades con estudiantes que tienen altas necesidades económicas. La legislación federal que establece las normas del Título I es conocida como *Every Student Succeeds Act of 2015* (ESSA). ESSA requiere que Montgomery County Public Schools le informe que usted tiene derecho a saber acerca de los requisitos de certificación profesional del maestro/a de su hijo/a, maestro/a sustituto a largo plazo o paraeducador (anteriormente titulado a asistente de instrucción).

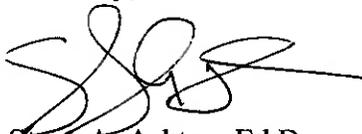
Si usted desea solicitar información sobre la certificación del maestro/a de su hijo/a, el paraeducador o el sustituto a largo plazo, por favor, someta una petición por escrito al director de su escuela. Su solicitud escrita puede incluir información sobre las siguientes cualificaciones:

- Título universitario y materia de la licenciatura.
- Licenciatura del Estado de Maryland, incluyendo licenciatura condicional.
- Cualificaciones de los paraeducadores o sustitutos a largo plazo que pueden estar trabajando con su estudiante.

Su solicitud será enviada a Office of Human Resources (Oficina de Recursos Humanos) y usted recibirá una respuesta de ellos dentro de los próximos 30 días laborales.

Por favor, contacte al director si tiene preguntas.

Sincerely,



Stacy A. Ashton, Ed.D.  
Principal

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Ms. Williams  
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