

COPIER OPERATIONS TIP OF THE MONTH
December 2025

TeamWorks Copier Repair Service
Save Time and Money When Ordering Supplies

Check First: Before requesting supplies from me at TeamWorks Central, please check that you have adequate toner and staples.

Then Order: Please limit your order to only what you need.

This will cut down on the number of DMM Warehouse trips to your school, saving time and money.

Thank you! As always, **please contact me with any questions**. I am only a phone call away and you can also contact me on Outlook ([Stevarlon G Green@mcpsmd.org](mailto:Stevarlon_G_Green@mcpsmd.org)).

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