

**Montgomery County Board of Education Ethics Panel**  
**Meeting Minutes**  
**Thursday, September 6, 2018**

The Montgomery County Board of Education Ethics Panel held a meeting on Thursday, September 6, 2018, at 6:30 p.m. at the Carver Education Services Center, 850 Hungerford Drive, Room 120, Rockville, Maryland.

**Panel Members Present:** Ms. Susan Beard, Ms. Celeste Scott-Baiser, and Ms. Elizabeth Simon

**Staff Present:** Ms. Suzann M. King, staff assistant for board governance and operations, Office of the Board of Education; Mrs. Stephanie Williams, associate general counsel, Office of the General Counsel; and Eric Brousaides, legal counsel.

**Call to Order**

The meeting was called to order at 6:40 p.m.

**Election of Panel Chair**

Ms. Simon made a motion, seconded by Ms. Beard, to appoint Ms. Simon as the Ethics Panel chair. The motion passed unanimously.

**Review of Policy BBB, *Ethics***

Ms. Williams provided an overview of proposed changes to Policy BBB. A brief discussion ensued regarding how policy BBB must comply with State's Model Policy, that the State should consider updating its definitions, such as "spouse" to more contemporary standards, and how the federal ethics policy differs in that regard.

Ms. Scott-Basier made a motion, seconded by Ms. Beard, that the Panel inform the Members of the Policy Management Committee that the Panel does not have any concerns about the proposed changes to the policy; however, the Panel suggests adding "year" after "calendar" on line 690. The motion passed unanimously.

**Adjournment**

Ms. Beard made a motion, seconded by Ms. Scott-Baiser, to adjourn the meeting. The motion passed unanimously and the meeting adjourned at 6:54 p.m.