

MONTOGMERY COUNTY BOARD OF EDUCATION ETHICS PANEL

MEETING MINUTES

JUNE 5, 2023

The Montgomery County Board of Education Ethics Panel held a meeting on Monday, June 5, 2023, at 6:00 p.m. at the Carver Educational Services Center, 850 Hungerford Drive, Room 120, Rockville, Maryland 20850.

Panel Members Present: Susan Beard, Dan Fisher, Lisa Jones-Toms, Carrie Mitchell

Staff Present: Robyn Seabrook, director of governance, policy and community relations and Eric Brousaides (virtual), legal counsel for the ethics panel.

Call to Order: The meeting was called to order at 6:05 p.m. by Ms. Susan Beard.

Approval of Agenda: A motion to approve the agenda was made by Ms. Jones-Toms and seconded by Mr. Fisher. The panel voted unanimously to approve the agenda.

Open Meetings Act Compliance Board Decision: Ms. Beard summarized the May 24, 2023, Compliance Board decision which found a violation of the Open Meetings Act occurring on February 28, 2023, when the meeting minutes of the Ethics Panel were not available to a member of the public who came to the Carver Education Services Center and asked to review the minutes. Although the minutes were available online, the Compliance Board found that they must also be available in the office to review if requested. The Ethics Panel has worked with the Board office to put safeguards in place to ensure that minutes will be available to members of the public who come to the office in the future.

A copy of the Compliance Board's opinion was circulated during the meeting for the Ethics Panel members to sign in accordance with the Open Meetings Act, Section 3-211(a)(2).

Adjournment and closed session: The open meeting was adjourned at approximately 6:15 p.m. Mr. Fisher made a motion to continue in closed session in order to discuss and consider Administrative function items, including the review of financial disclosures matters, which are outside the purview of the Open Meetings Act, as permitted under General Provisions Article, Section 3-103(a). Ms. Mitchell seconded the motion and the panel voted unanimously to close the meeting.